

Admissions Policy

Aims:

To ensure that all parents are well informed of the school procedures involved before admitting their child to the school.

Prerequisites

Jamiatul Uloom Al Islamia is committed to taking on students of varied abilities and backgrounds. Every child should have a willingness to join Jamiatul Uloom Al Islamia. It is imperative that all information regarding a child concerning his application is disclosed. Failure to disclose information may result in the disqualification on an application and removal of an enrolled child. We also recommend prospective parents/guardians to familiarise themselves with Jamiatul Uloom Al Islamia's policies. Below are some prerequisites that must be met in order for an application to be considered. This management reserves the right on all admissions and expulsions and is not liable to give reasons for decisions.

- The information that is given on the application form must be true and accurate, with up-to-date information. Failure to provide relevant information or if found that the information is false or withheld knowingly would result in the application form being revoked and terminated, whether it is before or after the admissions process.
- The applicant must be working at their current expected level for their age*. This data will be collated from his admissions test, recent school reports and from his current school teachers.
- We do not accept enrolments for Year 9 unless it is within the first term of the year and the child has not missed any previous education.
- We do not accept enrolments for Years 10 & 11.
- The applicant can only apply for the year group suitable for his age. Birth Certificates will be checked for this.
- The applicant must be a British citizen or must have a right of permanent abode in the UK.
- The applicant's behaviour must be of an impeccable standard. As part of our checks, Jamiatul Uloom Al Islamia will review the applicant's most recent school report and consult with the school regarding the applicant's behaviour.
- The applicant's attendance and punctuality must be of an impeccable standard. As part of our checks, Jamiatul Uloom Al Islamia will review the applicant's most recent school report and consult with the school regarding the applicant's attendance and punctuality.

* If an applicant is not working at this level, his application may still be considered.

Process

- 1) An application form is to be taken from our school office or can be downloaded from our website.

- 2) The application form must be fully completed. An application cannot be processed until we receive all the necessary information, including a fully complete application form.
- 3) The applicant's original passport must be provided. *(This will be immediately returned once a copy is made.)*
- 4) The applicant's original birth certificate must be provided. *(This will be immediately returned once a copy is made.)*
- 5) The applicant's original and most recent school report must be provided. *(This will be immediately returned once a copy is made.)*
- 6) Jamiatul Uloom Al Islamia may contact the applicant's previous school for further information on the applicant.
- 7) Once all the above documents have been reviewed and everything is of a satisfactory standard, the applicant will be called in to sit an Admissions test to determine their level of attainment and to help us ensure they meet the academic requirement for entry.
- 8) The applicant, along with their parent/guardian, will be contacted for an interview.
- 9) Notice will then be given on whether that applicant has been granted a place or not.
- 10) It is an offence if the parent/guardian does not disclose to the school any information about their child's developmental needs/SEND/Safeguarding concerns that warrant a social worker or court order on the application form or during the admissions process. This would deprive the child of obtaining the right help and support needed from the beginning of school. If parents/guardians are known to have withheld this information/failed to disclose it deliberately before or after the enrolment of the child, the application will be revoked and annulled and the student will be removed from school at the end of the term. Parents/Guardians will be notified and appropriate arrangements will be put in place to help the child transition to another school or alternative provisions.

Enrolment

Once a child has been enrolled, he will be informed in writing and will be provided with a school calendar, school timetable and a student handbook.

MATHEMATICS: All pupils will be involved in a mathematic tests that will be appropriate for their age group.

ENGLISH: Pupils will take two English tests including both a Reading and Spelling paper.

Islamic Test

ISLAMIC: Every pupil will have to take a General Islamic Test which includes basic fundamentals. A Qur'an test will also be taken to determine his recitation levels.

INTERVIEW: An interview will be arranged with either the Headteacher or SLT staff.

Final Decision

A final decision will be made by the Headteacher within 2 calendar weeks after the Admissions test. Parents will then be notified if their child meets the requirements of Admission.

Re-test

Applicants may be offered a chance to sit a second admissions test if we believe the child can perform better with further support. Only one re-test can be offered to a child.

Re-Admissions Policy

All students at Jamia will be on a re-admission policy. This means that the school will renew the admission of every student end of each year. Parents won't be required to do anything for this, but any student(s) Jamia feels is not willing to cooperate with the school ethos or is a hindrance to others' learning, may not have the admission renewed the following year. See Re-Admissions Policy for full details.

Reviewed: June 2026 Next review: June 2028